## SAN FRANCISCO AIRPORT COMMISSION



March 4, 2014

9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

EDWIN M. LEE, MAYOR

COMMISSIONERS LARRY MAZZOLA President LINDA S. CRAYTON Vice President ELEANOR JOHNS RICHARD J. GUGGENHIME PETER A. STERN

> JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

# Minutes of the Airport Commission Meeting of March 4, 2014

| CALENDAR AGENDA |      |  | RESOLUTION         |       |
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| Α.              |      | CALL TO ORDER:   |                    | 4     |
| В.              |      | ROLL CALL:   |                    | 4     |
| C.              |      | ADOPTION OF MINUTES:<br>Regular meeting of February 18, 2014   | 14-0034            | 4     |
| D.              | 1.   | SPECIAL ITEMS:<br>2013 William R. O'Brien Award for Employee<br>Excellence - Tryg McCoy  | 14-0035            | 4-6   |
|                 | 2.   | 2013 SFO Team Recognition Service Aware<br>10-Year Capital Plan and Financial Outlook Tea  | m 14-0036          | 6-7   |
|                 | 3.   | 2013 SFO Service to Communities Award - Disa<br>Awareness Training Video Production Team   | ability<br>14-0037 | 7-8   |
|                 | 4.   | Russell J. Mayweathers Award for Employee<br>Excellence - Myong Koncz  | 14-0038            | 8     |
| E.              |      | ITEMS INITIATED BY COMMISSIONERS:  |                    | 8     |
| F.              | 5.   | ITEMS RELATING TO ADMINISTRATION,<br>OPERATIONS & MAINTENANCE:<br>Award Contract 8519A - Boarding Area G A380<br>Improvements, Phase A, Golden Gate Construct<br>Joint Venture | tors,<br>14-0039   | 9-10  |
|                 | 6.   | Replacement Airport Traffic Control Tower and<br>Integrated Facility - T2 Partners, a J.V. of Parso<br>The Allen Group, LLC and EPC Consultants, Inc                           |                    | 10    |
|                 | 7.   | Award Sole Source Contract 0563 - Common L<br>Self Service (CUSS) Units - IER, Inc.  | lse                | 10-11 |
| G.              | 8.   | CONSENT CALENDAR OF ROUTINE<br>ADMINISTRATIVE MATTERS:<br>RFQ/P for Contract 9273A - Design Build Servic<br>for Long Term Parking Garage No. 2                                 | es<br>14-0041      | 11    |
|                 | 9.   | RFQ/P for Contract 9350.9 - REACH Implement<br>- Project Management Support Services (PMSS   |                    | 11-12 |
|                 | 10.  | Reject All Bids - Contract 9159 - International<br>Terminal Carpet Replacement   | 14-0043            | 12    |

|    | 11. Amendment No. 1 to Cellular Service Equipment S | ervice Equipment Sites |       |  |
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|    | - Lease No. 09-0051C with T-Mobile West LLC         | 14-0044                | 12    |  |
| Н. | NEW BUSINESS:                                       |                        | 12    |  |
| I. | CORRESPONDENCE:                                     |                        | 12    |  |
| J. | CLOSED SESSION:                                     |                        | 12-13 |  |
| K. | ADJOURNMENT:  |                        | 13    |  |

#### AIRPORT COMMISSION MEETING MINUTES March 4, 2014

#### A. CALL TO ORDER:

The regular meeting of the Airport Commission was called to order at 9:00 AM in Room 400, City Hall, San Francisco, CA.

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B. ROLL CALL:

Present:

Hon. Larry Mazzola, President Hon. Eleanor Johns Hon. Richard J. Guggenhime Hon. Peter A. Stern

Absent:

Hon. Linda S. Crayton, Vice President

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C. ADOPTION OF MINUTES: The minutes of the regular meeting of February 18, 2014 were adopted unanimously.

No. 14-0034

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D. SPECIAL ITEMS:

Item No. 1 was moved by Commissioner Guggenhime and seconded by Commissioner Stern. The vote to approve was unanimous.

1. <u>2013 William R. O'Brien Award for Employee Excellence - Tryg McCoy</u>

No. 14-0035

Resolution commending Tryg McCoy for his outstanding level of dedicated and professional service to the Airport.

Mr. John Martin, Airport Director, said that the Airport Senior Staff unanimously felt that Tryg McCoy should receive this award for his outstanding leadership and commitment to the Airport which was especially exemplified with the Asiana 214 crash ... his outstanding leadership in managing that event, managing the recovery of the Airport, following up with the NTSB. All of Tryg's leadership skills really came to the front in a very successful way. He really exemplifies teamwork, the core values of the Airport that we aim for, and he does it in a very humble way. We are very grateful for Tryg's leadership. In presenting him with this award, I know he's probably embarrassed about it, but it's well deserved.

The Commission congratulated and applauded Mr. McCoy.

Ms. Chris Black, President of the Association of Flight Attendants, CWA Council 11, San Francisco representing United Airlines Flight Attendants. Along with my council members behind me, we attend this meeting in uniform to honor Tryg

McCoy and stand in support of this resolution. Under Tryg's watch, we have enjoyed our 1<sup>st</sup> Amendment rights, as well as our right to assembly, both important to the collective bargaining process. We protect these valuable rights at SFO by respecting the need to maintain safe Airport operations. We are grateful for the cooperative relationship between Tryg, the Airport Labor Coalition, and the San Mateo Central Labor Council represented by Executive Secretary, Shelley Kessler. Tryg's ability to administer our Airport permits in a balanced and equitable manner has been long appreciated. We hope our presence here demonstrates this gratitude. The struggle to achieve and maintain our work agreements are, in good part, a result of making use of valuable Airport permits. We would also like to take a moment to express our appreciation for the work of Jean Caramatti who provides access to our authorized Airport permits and continues to serve as a liaison for us at SFO. We support this resolution for a man who has made it possible for us and many other workers to have a voice at our SFO workplace.

Ms. Shelley Kessler said thank you for this opportunity to come before you to do something positive on behalf of one of the staff who's been very good to us.

When Briscoe left, and we lost our Duke, we didn't know of the lucky fluke that came to us in the form of Tryq, for all we knew, that guy was big. From airline background he did come, of working folk, he did know some, but had to learn each different type, and not believe the vicious hype. So building trust began taking shape, which led to the cutting of sticky red tape. And clarity of expectations, and a lessening of medications, with understanding, kindness too, the problems dwindle to just a few, Though, there were moments not too sweet which found us marching on the street. Yet Tryg was patient, he did not despair, and knew that it was only fair for us to have our free speech rights, but kept us in his safety sites. For this we're grateful and quite proud to take this moment to say out loud, we tip our hats to Tryg McCoy and publicly say Atta Boy.

Mr. Tryg McCoy, Chief Operating Officer said I certainly can't follow that and I have no poem here. Commissioners, I can't tell you what a joy it is to work at SFO. It's a great place to work and that's a phrase that you hear about, but it's true. And the reason it's great, it starts with the trust that you have with John Martin, the trust that John Martin has in me and my fellow Deputies behind me. We get to run a great Airport. 44 - 45 million people a year is really entrusted to us to manage, to do the job right, and to listen to people and to guide people.

And it's just a great place to spend your career and I've had a wonderful time doing it. I want to say a few things that, to the extent that I've been recognized as the winner of the O'Brien award, I'm overwhelmed, I was not, as people know, I recommended someone else for this award. I thought they were going to get it and all of a sudden I got it. It's a surprise to me. It wasn't something I ever thought would come my way. I'm just doing my job, doing what I thought was right for the Airport, what was right for the public, what the right thing was for labor, what the right thing is for business, what the right thing was for all of the operators at the Airport, and just trying to use my right judgment. To the extent I've been successful at that, I appreciate this recognition. A comment about the Asiana crash because John mentioned it. I think I just had the right background and the right experience when the time presented itself. That was a low point of the Airport. How are we ever going to recover from this? In fact, in looking back on it now, we did a great job. It's really a tragic part of our history but I think part of the history is also how we reacted to it and how we overcame it. What have we done since that. I think we did a great job. I think we did a good job in the first few days. It just occurred to me that I needed to pull people together but I needed to get everyone on the same page, everybody working together. It worked. We reopened the Airport very guickly, as you know. We reopened it as safely as possible. We are almost through the NTSB investigation. Things are progressing along. It's behind us. We've learned a lot and we need to take those lessons, learn to move forward, and we will do so. I just want to say thank you very much. I appreciate this opportunity. It was my pleasure. I would do it all over again. Thank you very much.

Commissioner Mazzola thanked Mr. McCoy.

Item No. 2 was moved by Commissioner Johns and seconded by Commissioner Guggenhime. The vote to approve was unanimous.

2. <u>2013 SFO Team Recognition Service Award - "10-Year Capital Plan and</u> <u>Financial Outlook Team</u>"

No. 14-0036 Resolution commending the "10-Year Capital Plan and Financial Outlook Team" on their outstanding level of dedicated and professional service to the Airport.

Mr. Martin said that this Team Award is going to the 10-Year Capital Plan team. Our \$4.1 Billion Capital Plan that was approved last year. We went through a review process with the airlines, the Mayor, Board of Supervisors, rating agencies to bring everybody on board. This plan has full airline support and we have the full support of the credit rating agencies. This team really exemplifies teamwork and the vision that we look for at the Airport and maintaining our high level of credibility in the financial communities as well. Members of the team led by Denise Martinez, include Kevin Kone, Chloe Weil, Mike Nakornkhet, Alex Mann, Ronda Chu, Julia Dawson, Geoff Neumayr, Judi Mosqueda, Reuben Halili, Rick Thall, Mark Costanzo, Jim Chiu, Amir Koleini, Bruce Robertson, and Joe Birrer. Congratulations to the Capital Plan Team. The Commission congratulated the Capital Plan and Financial Outlook Team.

Ms. Denise Martinez, Finance Director said if ever there was a project that needed a team, this was it. Going out with a very large Capital Plan for an Airport affects so many different stakeholders and communities that we knew we couldn't do it individually, it had to be a collaborative effort. I was very pleased to work with a group representing so many different disciplines ... Finance, Capital Finance, Capital Planning, Engineering, Project Management, Architecture, a lot of different groups who put together an amazing presentation for a lot of different people. If it could have included one other person it would have been Doug Yakel who helped us get the word out to the public. It was a great team and a great experience for everyone to be so successful with it and with our stakeholders. Thank you very much, it's a great honor.

Item No. 3 was moved by Commissioner Stern and seconded by Commissioner Guggenhime. The vote to approve was unanimous.

3. <u>2013 SFO Service to Communities Award - "Disability Awareness Training</u> <u>Video Production Team</u>"

No. 14-0037

Resolution commending the "Disability Awareness Training Video Production Team" on their outstanding level of dedicated and professional service to the Airport.

Mr. Martin mentioned that when we have our in-house event to honor the winners, we also honor all teams and individuals nominated for awards.

Last year we started a Community Service Award and this year's award goes to the Disability Awareness Training Video Production Team. This group worked across nine sections of the Airport producing a video entirely in-house to serve the disabled community and we use this video with all of the agencies that provide service at the Airport, including employees who push wheelchairs, deal with customers at the counters and security screening checkpoints, etc. It also serves as a tool to train trainers in these organizations so that thousands of employees and the disabled community are benefitting from this video. This was truly a great success. The team, led by Gloria Louie, includes Humphrey Loe, Erica Cline, Susan Kim, Michael Robert, Matthew McCormick, Clarissa Mamaril, Evelyn Reyes-Dizadji, Avant Ramsey, Francesca Garcia Godos, Peter Biaggi, Kenneth Fung, and Jorge Garcia. Congratulations to the Team.

Mr. Jorge Garcia said we process a lot of people through SFO every year and we like to think of our environment as one of the most accessible environments in the airport industry in the United States, if not in the world. We think our next program will put the icing on the cake by going beyond physical accessibility and all of the necessary services and support systems in place ... we're going to enhance our manners and our sensitivity to different types of disabilities. We're going to make sure they are served like anyone else in the Airport. It started out as an idea and a collaboration, not only with this team but with the Mayor's Office on Disabilities, and it developed into a program we wanted to be broad and comprehensive. It took longer than initially anticipated but the traveler with a disability will get a very high level of service. We thank you for the recognition.

Item No. 4 was moved by Commissioner Guggenhime and seconded by Commissioner Stern. The vote to approve was unanimous.

#### 4. Russell J. Mayweathers Award for Employee Excellence - Ms. Myong Koncz

No. 14-0039 Resolution commending Ms. Myong Koncz of the Facilities/Custodial Services Section as the 2013 recipient of the Russell J. Mayweathers Award for Employee excellence and to offer its best wishes.

Mr. Martin said that Ms. Koncz is the recipient of the outstanding Custodian of the Year Award. She's worked at the Airport since 1982 and exemplifies qualities of dedicated service and teamwork required of Mayweather recipients. As you look at her smiling face you can see she exemplifies a positive attitude that brings out the best in people. She promotes a pleasant and safe work environment that's and exemplifies a core values commitment to teamwork, pride, commitment. Myong retired in January after 31 years at the Airport.

The Commission congratulated Ms. Koncz.

Mr. McCoy said Commissioners, I would like to say that I am one of the few people that runs into Myong or use to run into her because I come in to work early in the morning. She works a graveyard shift, she happens to clean the offices up on the 5<sup>th</sup> floor where we are as well as other places. I'd come in early in the morning, she's polishing elevators, she's dusting, she worked very hard and when she retired this December, I was sad to see her leave. We miss her very much, she did a great job for this Airport for a long time.

Commissioner Mazzola commented the trophy is bigger than you are.

A gentleman signed for Ms. Koncz: I just want to say that I am very grateful to all of you and it was such a shock to hear of getting this award. I couldn't believe it. I feel so good about my time at the Airport and teamwork that I experienced there and the constant support. It meant so much to me and it was a very happy place for me to work. It allowed me to enjoy not only my workplace but my entire life. I apologize for my comments that aren't very coherent but I am so grateful to everyone on the 5<sup>th</sup> floor being so nice to me, so friendly to me and being as diligent in the work as I am, I felt respected there. I felt so good about working at the Airport but that time came to an end on January 1<sup>st</sup>. I miss you all as well. I've since moved to Arizona. Thank you again, love you all.

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E. ITEMS INITIATED BY COMMISSIONERS: There were no items initiated by Commissioners. \* \* \*

- F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE: Item No. 5 was moved by Commissioner Guggenhime and seconded by Commissioner Stern. The vote to approve was unanimous.
  - 5. <u>Award of Contract No. 8519A Boarding Area G A380 Improvements, Phase A</u> <u>Golden Gate Constructors, Joint Venture - \$2,446,770</u>

No. 14-0039 Resolution awarding Contract No. 8519A, Boarding Area G A380 Improvements, Phase A, to the responsible bidder with the lowest responsive bid, Golden Gate Constructors, Joint Venture, in the amount of \$2,446,770. This action constitutes the approval action for the project for the purposes of CEQA, pursuant to Section 31.04(h) of the San Francisco Administrative Code.

Mr. Ivar Satero, Deputy Director, Design and Construction said this contract award provides for various improvements to the A380, Gate 99 specifically, for A380 improvements and addresses the airfield side. There are some existing physical constraints related to a retaining wall and blast fence deflector that currently prohibited an A380 from turning into Gate 99. Phase A of this program will relocate the retaining wall, the blast deflector fence, and security fence, and allow for that access into the gate. There will be a second Phase to this program that addresses the terminal facility, and we'll take care of adding a third boarding bridge to have three bridges at that position, then the apron area under the second phase of the program. Four bids were received and Golden Gate Contractors and their joint venture of DeSilva Gates and Pavex were determined to be the lowest responsive bidder at \$2.39 million. Their bid is approximately 12% under the Engineer's estimate. We looked at all the bids and they're within a reasonable range of the Engineer's estimate. We recommend that the Commission also award the two additive alternates 1A thru 2B, providing for paving and grinding in the Plot 6 area to improve upon the maintainability in the space.

A bid protest was received from the second low bidder, Schembri Construction, citing two major points ... one concerned the qualifications of a lower tier sub to perform the work. CMD, along with Airport staff, reviewed it and determined that they are qualified and will receive LBE credit. The second point related to a question of whether union labor is going to be applied to the job. That's not a point of protest. It's a prevailing wage job and we will enforce prevailing wage requirements of the contract. However, we are aware that Bass Electric is a signatory to IBEW and the sub is a lower tier subcontractor to Bass. They have entered into a project specific agreement with IBEW, so we are not aware that there is an issue with any non-union labor for electrical work.

Funding is provided from the Airport's CIP funding. Golden Gate has committed to achieving 20% LBE subcontractor participation in comparison to the goal of

12% and we recommend your approval.

Item No. 6 was moved by Commissioner Stern and seconded by Commissioner Guggenhime. The vote to approve was unanimous.

6. <u>Modification No. 1 to Contract 9015.9 - Construction Management Services for</u> <u>Replacement Airport Traffic Control Tower and Integrated Facility - T2 Partners,</u> <u>a J.V. of Parsons, The Allen Group, LLC and EPC Consultants, Inc -\$1,918,415</u>

No. 14-0040 Resolution approving Modification No. 1 to the Professional Services Agreement, Contract 9015.9, Construction Management Services for Replacement Airport Traffic Control Tower and Integrated Facility, with T2 Partners, a Joint Venture of Parsons The Allen Group, LLC, and EPC Consultants, Inc., in an amount not to exceed \$1,918,415, for a new contract amount not to exceed \$6,510,415.

Mr. Geoff Neumayr, Design and Construction said this provides for Modification No. 1 to Contract 9015.9, Construction Management Services for Replacement of the Air Traffic Control Tower and Integrated Facilities at \$1.9 million, for a new not to exceed contract value of \$6.5 million. Since award of this contract, significant scope items have been added requiring additional construction management support services. Some of the additional scope items include the new post security Delta Club, the secure connector between Terminal 1 and Terminal 2, construction and relocation of our Yoga Room, and development of some connection points for the secured and non-secured connectors between Terminals 1 and 2. Additionally, the complexity of the FAA electrical design requirements has resulted in an extended design and review time and these efforts will require an extension of our electrical resident engineer involvement in the project. Also, as a result of the development of the structural design, the requirements for special inspection services has increased substantially due to the complexity of the structural system. Finally, the Construction Manager will now need to support the advanced commissioning required for LEED certification. The scope was originally intended to be provided by the FAA but the FAA was unable to support this effort within the required time frame. However, this modification forecasts a total cost performance of less than 15%, which is well within the Airport's overall goal. This project is funded by Federal funds through an Other Transaction Agreement, therefore, there are no local LBE requirements, but T2 Partners has committed to achieving a 12% small and disadvantage business sub consultant participation for this contract. We recommend your approval.

Item No. 7 was removed from the calendar without discussion.

7. <u>Award of Sole Source Contract No. 10563 - Common Use Self Service (CUSS)</u> <u>Units - IER, Inc. - \$348,375</u> Resolution awarding sole source Contract 10563, Common Use Self Service (CUSS) Units to IER, Inc. for new custom designed CUSS Units in an amount not to exceed \$348,375 and authorize the purchase of fabricated units in an amount not to exceed \$2,651,625.

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- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS: The Consent Calendar, Item Nos. 8 thru 11, was moved by Commissioner Guggenhime and seconded by Commissioner Stern. The vote to approve was unanimous.
  - 8. <u>Request for Qualifications/Proposals for Contract No. 9273A Design Build</u> <u>Services for Long Term Parking Garage No. 2</u>
    - No. 14-0041 Resolution authorizing the Director to issue a Request for Qualifications/Proposals for Contract No. 9273A, Design Build Services for Long Term Parking Garage No. 2.
  - 9. <u>Request for Qualifications/Proposals for Contract No. 9350.9 REACH</u> <u>Implementation - Project Management Support Services (PMSS)</u>

No. 14-0042 Resolution authorizing the Director to issue a Request for Qualifications/Proposals for Contract No. 9350.9, REACH Implementation - Project Management Support Services (PMSS).

Commissioner Johns asked for information about REACH and if it come up front? I understand the purpose but I'm not sure where it fits in the process.

Mr. Satero said that this is one of our guiding principles document and ...

Commissioner Johns replied I got that, I just don't understand where it fits into the process.

Mr. Satero said that our expectation with this contract is to help us implement two phases of REACH. The first phase is a conceptual plan and they'll provide project management support services. We'll package an RFP for a fairly low level of improvements to the International Terminal and Boarding Area C, particularly related to amenities that were so successful in Terminal 2 and Boarding Area E, like the sculptural seating, the hydration set-ups, recompose. Then there's a longer term scope of work related to the International Terminal which is a much bigger vision ... improvements to elevate that to a much higher level passenger experience and provide a retail / food and beverage program much like you experience oversees at major international airports.

Commissioner Johns assumed that they will take our successes and plan up

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front before we go out for bids to begin the projects.

Mr. Satero said they'll help us do that and then help us administer the first phase of REACH. The second phase is likely so significant and will need a separate RFP for the International Terminal project management support.

#### 10. <u>Reject All Bids - Contract 9159 - International Terminal Carpet Replacement</u>

No. 14-0043 Resolution rejecting all bids for Contract No. 9159, International Terminal Carpet Replacement, and authorizing the Director to rebid the project as Contract No. 9159R when ready.

#### 11. <u>Amendment No. 1 to Cellular Service Equipment Sites - Lease No. 09-0051C</u> with T-Mobile West LLC

No. 14-044 Resolution approving Amendment No. 1 to the Cellular Service Equipment Sites Lease with T-Mobile West LLC, extending the lease term for five years for a new expiration date of June 30, 2019 and increasing the base rent during the term extension.

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H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

There were no requests to speak from the public.

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I. CORRESPONDENCE: There was no discussion by the Commission.

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### J. CLOSED SESSION:

The Airport Commission did not go into closed session.

There are no planned agenda items for a Closed Session for the current meeting. In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California

Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

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#### K. ADJOURNMENT:

There being no further calendared business before the Commission the meeting adjourned at 9:30 AM.

#### (Original signed by: Jean Caramatti)

Jean Caramatti Commission Secretary