## SAN FRANCISCO AIRPORT COMMISSION



**January 19, 2016** 

9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

**EDWIN M. LEE, MAYOR** 

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SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

AIRPORT COMMISSION CALENDAR

### Tuesday, January 19, 2016

### **ORDER OF BUSINESS**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. SPECIAL ITEMS
- E. ITEMS INITIATED BY COMMISSIONERS
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- H. PUBLIC HEARING
- I. NEW BUSINESS
- J. CORRESPONDENCE
- K. CLOSED SESSION
- L. ADJOURNMENT

### **ABOUT THE MEETING**

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

### **DISABILITY ACCESS**

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <a href="http://www.sfgov.org/sunshine/">http://www.sfgov.org/sunshine/</a>.

#### LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

### CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code: If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://www.sf-planning.org/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

### AIRPORT COMMISSION CALENDAR Tuesday, January 19, 2016 ORDER OF BUSINESS

- A. CALL TO ORDER:
- B. ROLL CALL:
- C. ADOPTION OF MINUTES: Special meeting of December 17, 2015 and regular meeting of January 5, 2016.
- D. SPECIAL ITEMS:
  - 1. Retirement Resolution for Mr. Amir Koleini

Resolution to thank Mr. Amir Koleini for 30 years of service to the San Francisco International Airport and the City & County of San Francisco, and to offer best wishes for a long and fruitful retirement.

- E. ITEMS INITIATED BY COMMISSIONERS:
- F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:
  - 2. Award of Contract No. 8768.66

    Design-Build Services for the Airport Hotel Project

    Webcor Construction LP dba Webcor Builders

    \$14,829,493

Resolution awarding Contract No. 8768.66, Design-Build Services for the Airport Hotel Project, to Webcor Construction LP dba Webcor Builders in an initial amount of \$14,829,493 with an initial contract duration of 240 days, and with a corresponding amount in contingency authorization.

This activity is within the scope of the San Francisco International Airport Master Plan Program approved by the Airport Commission on November 3, 1992. The Master Plan EIR prepared for the Master Plan Program, including addenda thereto, adequately described this activity and its potential environmental effects for the purposes of CEQA.

# 3. Award of Contract No. 9034.66 Design-Build Services for the Demolition of the Terminal 2 Air Traffic Control Tower Project Turner Construction Company \$9,900.549

Resolution awarding Contract No. 9034.66, Design-Build Services for the Demolition of the Terminal 2 Air Traffic Control Tower Project, to Turner Construction Company in an initial amount of \$9,900,549 with an initial contract duration of six months, and with a corresponding amount in contingency authorization.

The Demolition of the Terminal 2 Air Traffic Control Tower Project is an activity within the scope fo the San Francisco International Airport Master Plan Program approved by the Airport Commission on November 3, 1992. The Master Plan EIR prepared for the Master Plan Program, including addenda thereto, adequately described this activity and its potential environmental effects for the purposes of CEQA.

Contract No. 9034.66 also includes design-build services for the Terminal 2 Aircraft Parking Enhancement Project. This action constitutes the Approval Action for the Terminal 2 Aircraft Parking Enhancement Project pursuant to Section 31.4(h) of the San Francisco Administrative Code.

### 4. <u>Authorization to Issue a Request for Proposals for Shared-Ride Service</u>

Resolution authorizing the Airport Director to issue a Request for Proposals and to accept proposals from qualified companies for up to three providers to operate shared-ride van services between San Francisco International Airport and all Bay Area locations.

### 5. <u>Award of Thirteen (13) International Terminal Food and Beverage</u> Concession Leases

Thirteen (13) Resolutions awarding the International Terminal Food and Beverage Concession Leases.

Lease No. 1: Casual Sit-Down and Quick Serve - Andale Management Group. Inc.

Lease No. 2: Casual Sit-Down - High Flying Foods SFO, LLC

Lease No. 3: Sit-Down, Marketplace and Casual Sit-down - Tastes On The Fly, San Francisco, LLC

Lease No. 4: Quick Serve - Mum Fresh San Francisco, Inc.

Lease No. 5: Quick Serve - Tomokazu Japanese Cuisine (SFO), Inc.

Lease No. 7: Casual Sit-Down - SSP America, Inc. Lease No. 8: Quick Serve - Joe & The Juice SFO LLC Lease No. 9: Asian Quick Serve - Stix Holdings, LLC

Lease No. 10: Coffee Quick Serve - Midfield Concession Enterprises, Inc.

Lease No. 11: Asian Quick Serve - Bayport Concessions, LLC

Lease No. 12: Casual Dining Bar & Quick Serve - A&M Restaurants, LLC

Lease No. 13: Two Coffee Quick Serves - Host International, Inc.

Lease No. 14: Quick Serve - SSP America, Inc.

### **G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

6. Amendment of Prior Bond Sale Resolution Nos. 10-0304, 10-0307 and 11-0209 to Confirm the Authorization to Sell up to \$1,420,555,000 Aggregate Principal Amount of Previously Authorized San Francisco International Airport Second Series Revenue Refunding Bonds

Resolution approving an Amendment of prior bond sale Resolution Nos. 10-0304, 10-0307 and 11-0209, to confirm the authorization to sell up to \$1,420,555,000 aggregate principal amount of previously authorized San Francisco International Airport second series revenue refunding bonds.

7. Project Management Support Services for the Demolition of Terminal 2
Air Traffic Control Tower Project
The Allen Group, LLC
\$1,500,000

Resolution awarding Professional Services Contract No. 9034.41, Project Management Support Services for the Demolition of Terminal 2 Air Traffic Control Tower Project, to The Allen Group, LLC in an amount not to exceed \$1,500,000 for the first year of services. The contract also includes Project Management Support Services for the Terminal 2 Aircraft Parking Enhancement Project.

8. Award of Professional Services Contract No. 50081 to Ricondo & Associates, Inc. to Provide As-Needed National Environmental Policy Act (NEPA) Planning Services
\$1,700,000

Resolution awarding a professional services contract to Ricondo & Associates, Inc. to provide as-needed NEPA planning services in a total contract amount not to exceed \$1,700,000 for a five-year term.

## 9. <u>Determination to Proceed with, and Authorization to Call for Bids for Contract No. 10610.61, Construction Services for the Information, Technology, and Telecommunications and Accounting Work Area Renovations Project</u>

Resolution determining to proceed with, and approving the scope, budget, and schedule for Contract No. 10610.61, Construction Services for the Information, Technology, and Telecommunications and Accounting Work Area Renovations Project, and authorizing the Director to call for bids.

This action constitutes the Approval Action for the Information, Technology, and Telecommunications and Accounting Area Renovations Project pursuant to Section 31.4(h) of the San Francisco Administrative Code.

### 10. Modification No. 1 to Contract No. 9000 General Services Contract for Solid Waste Management Services South San Francisco Scavenger Company, Inc. \$500,000

Resolution approving Modification No. 1 to Contract No. 9000, General Services Contract for Solid Waste Management Services, with South San Francisco Scavenger Company, Inc., to extend the duration of the contract two months and increase the contract amount not to exceed \$500,000, for a new contract amount not to exceed \$6,742,733 for services through June 30, 2016.

### 11. <u>Authorization to Issue a Request for Proposals for Contract No. 50073</u> <u>Solid Waste Management Services</u>

Resolution authorizing the Director to issue a Request for Proposals and conduct negotiations with the highest ranked proposer for Contract No. 50073, Solid Waste Management Services, for a five year duration.

# 12. Authorization to Issue a Request for Qualifications/Proposals for Professional Services Contract No. 9350.41, Project Management Support Services for the Revenue Enhancement and Customer Hospitality (REACH) Program

Resolution authorizing the Director to issue a Request for Qualifications/Proposals for Professional Services Contract No. 9350.41, Project Management Support Services for the Revenue Enhancement and Customer Hospitality (REACH) Program.

### 13. Modification No. 1 to Contract No. 9354 Taxiway Z1 Blast Deflector Project Oliver De Silva, Inc., DBA Gallagher & Burk, Inc. \$100.000

Resolution approving Modification No. 1 to Contract No. 9354 Taxiway Z1 Blast Deflector Project to Oliver De Silva, Inc., DBA Gallagher & Burk, Inc., to extend the duration of the contract 80 days to March 31, 2016 and increase the Type 1 contingency by an amount not to exceed \$100,000 for a new contingency amount not to exceed \$320,725.

### 14. <u>Amendment No. 1 to Terminal 1 Boarding Area C Retail Lease No. 09-0093 with Hudson News Company</u>

Resolution approving Amendment No. 1 to Terminal 1 Boarding Area C Retail Lease No. 09-0093 with Hudson News Company and directing the Commission Secretary to forward Amendment No. 1 to the Board of Supervisors for approval.

### 15. <u>Approval of Early Termination of the Boarding Area B Casual Dining and Bar Lease No. 05-0075 with Legends Bar of San Francisco, LLC, and Reimbursement of Unamortized Construction Costs</u>

Resolution approving the early termination of the Boarding Area B Casual Dining and Bar Lease No. 05-0075 with Legends Bar of San Francisco, LLC, and reimbursing unamortized construction costs.

#### H. PUBLIC HEARING:

### 16. Public Hearing to Receive Comments on Proposed Revisions to the Airport's Quality Standards Program and Vote on Adoption of the Proposed Revisions

Hearing to receive comments on the Proposed Revisions to the Airport's Quality Standards Program and vote to approve the resolution adopting the proposed revisions.

#### I. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to

Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

### J. CORRESPONDENCE:

### K. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

#### L. ADJOURNMENT: