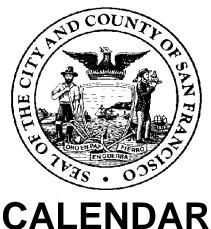
# SAN FRANCISCO AIRPORT COMMISSION



**January 20, 2015** 

9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

**EDWIN M. LEE, MAYOR** 

COMMISSIONERS
LARRY MAZZOLA
President
LINDA S. CRAYTON
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RICHARD J. GUGGENHIME
PETER A. STERN

JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

#### AIRPORT COMMISSION CALENDAR

#### Tuesday, January 20, 2015

#### **ORDER OF BUSINESS**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. DIRECTOR'S REPORT
- E. ITEMS INITIATED BY COMMISSIONERS
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- H. NEW BUSINESS
- I. CORRESPONDENCE
- J. CLOSED SESSION
- K. ADJOURNMENT

#### **ABOUT THE MEETING**

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

#### **DISABILITY ACCESS**

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at http://www.sfgov.org/sunshine/.

#### LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

#### CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code: If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <a href="http://www.sf-planning.org/index.aspx?page=3447">http://www.sf-planning.org/index.aspx?page=3447</a>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

#### AIRPORT COMMISSION CALENDAR Tuesday, January 20, 2015

#### **ORDER OF BUSINESS**

A.	CALL TO ORDER:
В.	ROLL CALL:
C.	ADOPTION OF MINUTES: Regular meeting of December 16, 2014.
D.	<ul> <li>DIRECTOR'S REPORT:         <ol> <li>Annual Report of Airport Contract Awards to Local and Disadvantaged Enterprises, Fiscal Year 2013-2014</li> </ol> </li> <li>FY 2013-2014 Annual Report of Airport Contract Awards to LBEs and DBEs.</li> </ul>
E.	ITEMS INITIATED BY COMMISSIONERS:
F.	ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:  2. Amendment to the Fiscal Year 2014/15 Airport Rates & Charges  Resolution approving amendment to the Fiscal Year 2014/15 Airport Rates and Charges.

3. Award of Professional Services Contract No. 8768.41
Project Management Support Services for the Airport Hotel Program
PGH Wong/MCK, a Joint Venture
\$2,938,000

Resolution authorizing the Director to award Professional Services Contract No. 8768.41, Project Management Support Services for the Airport Hotel Program, to PGH Wong/MCK, a Joint Venture, in an amount not to exceed \$2,938,000 for the first year of services.

#### 4. Award of Professional Services Contract No. 10010.41

<u>Project Management Support Services for the New Boarding Area B</u> <u>Project</u>

Parson Brinckerhoff and AGS, Inc. Joint Venture (T1<sup>3</sup> Joint Venture) \$4,300,000

Award of Professional Services Contract No. 10011.41, Project

Management Support Services for the Terminal 1 Center Renovation

Project

<u>AECOM/Cooper Pugeda Management Joint Venture (ACJV)</u> \$3,500,000

Resolutions awarding Professional Services Contract No. 10010.41, Project Management Support Services for the new Boarding Area B Project, to Parson Brinckerhoff and AGS, Inc. Joint Venture (T1³ Joint Venture) in an amount not to exceed \$4,300,000 for the first year of services, and Professional Services Contract No. 10011.41, Project Management Support Services for the Terminal 1 Center Renovation Project, to AECOM/Cooper Pugeda Management Joint Venture (ACJV) in an amount not to exceed \$3,500,000 for the first year of services.

#### 5. <u>Modification No 1. to International Terminal Equipment Maintenance</u> and Operating Agreement No. 12-0064 with San Francisco Terminal Equipment Company, LLC

Resolution approving Modification No. 1 to International Terminal Equipment Maintenance and Operating Agreement No. 12-0064 with San Francisco Terminal Equipment Company, LLC, to increase patron assistance and document verification services funding by \$3,000,000, for a total amount not to exceed \$21,000,000 fo the remainder of the agreement term which expires June 30, 2021.

# 6. Award of Contract No. 10506.43 Automated Passport Control Kiosks Vancouver Airport Authority \$2,450,000

Resolution awarding Contract No. 10506.43 for installation and maintenance of Automated Passport Control (APC) Kiosks in the International Terminal to Vancouver Airport Authority (YVRAA) in an amount not to exceed \$2,450,000 for a period of three years with two one-year options exercisable at the sole discretion of the Airport Commission.

### 7. Application-Based Commercial Ground Transportation License and Services Agreement with Airport Research and Development Foundation ("ARDF")

Resolution authorizing an agreement with the Airport Research and Development Foundation ("ARDF"), to provide SFO and other airports with ground transportation trip fee collection services using SFO-developed and owned intellectual property, with service development fee payments to SFO of 25% of collection, and clearinghouse fees paid to ARDF by participating airports.

#### 8. Restaurant Employee Benefits Surcharge

Resolution authorizing an increase in the Employee Benefits Surcharge, from 1% to 2%, assessed customers on pre-tax sales at restaurant locations where those tenants pay health benefits at a cost exceeding \$6.00 per hour.

#### G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

9. Execution of an Amended and Restated Letter of Credit and
Reimbursement Agreement with MUFG Union Bank, N.A. to Extend the
Letter of Credit with a Principal Amount of \$89,495,000 to Secure the
Commission's Issue 37C Bonds for a New Term of Four Years

Resolution approving the execution of an Amended and Restated Letter of Credit and Reimbursement Agreement with MUFG Union Bank, N.A., for the extension of a Letter of Credit with a principal amount of \$89,495,000 to secure the Commission's Issue 37C bonds for a new term of four years.

10. Authorization to Issue a Request for Qualifications/Proposals for Professional Services Contract No. 9034.41, Project Management Support Services for the Demolition of Terminal 2 Air Traffic Control Tower and Terminal 2 Office Tower Modifications Project

Resolution authorizing the Director to issue a Request for Qualifications/Proposals for Professional Services Contract No. 9034.41, Project Management Support Services for the Demolition of Terminal 2 Air Traffic Control Tower and Terminal 2 Office Tower Modifications Project.

# 11. Authorization to Issue a Request for Qualifications/Proposals for Professional Services Contract No. 10511.41, Project Management Support Services for the Security Infrastructure Program

Resolution authorizing the Director to issue a Request for Qualifications/ Proposals for Professional Services Contract No. 10511.41, Project Management Support Services for Airport Security Infrastructure Program.

# 12. <u>Modification No. 3 to Contract No. 8998</u> <u>Baggage Handling System in Terminal 2</u> <u>Siemens Postal, Parcel & Airport Logistics, LLC</u> \$1,295,975

Resolution approving Modification No. 3 to Contract No. 8998 with Siemens Postal, Parcel & Airport Logistics, LLC to exercise the third and final one-year option in an amount not to exceed \$1,295,975, for a new total contract amount not to exceed \$8,609,830.

### 13. <u>Authorization to Accept Proposals for the Terminal 3 Specialty Retail</u> Store

Resolution approving the revised lease specifications and proposal requirements, and authorizing staff to accept proposals fo the Terminal 3 Specialty Retail Store Lease B.

# 14. Authorization to Exercise the Three-Year Option, under AlClear, LLC's Expedited Traveler Service Lease No. 12-0021, for an Option Term of June 1, 2015 through May 31, 2018

Resolution authorizing to exercise the three-year option, under AlClear, LLC's expedited Traveler Service Lease No. 12-0021, for an option term of June 1, 2015 through May 31, 2018.

### 15. <u>Amendment No. 5 to Lease No. HSTS02-09-A-CAN348 with the United</u> States of America

Resolution approving Amendment No. 5 to Lease No. HSTS02-09-A-CAN348 with the United States of America for land to be used by the U.S. Transportation Security Administration for placement of canine training aids.

# 16. <u>Termination of Lease Agreement of the Boarding Area "F" Pharmacy, Health, and Beauty Store Lease No. 08-0133 with Buth-na-Bodhaige, Inc. dba The Body Shop</u>

Resolution approving the termination of lease agreement of the Boarding Area "F" Pharmacy, Health, and Beauty Store Lease No. 08-0133 with Buthna-Bodhaige, Inc. dba The Body Shop.

## 17. Reimbursement to Alaska Airlines, Inc. in an Amount Not-to-Exceed \$683,230, for the Early Relocation of its Interim Operations from Terminal 1 to the International Terminal

Resolution approving a reimbursement to Alaska Airlines, Inc., in an amount not to exceed \$683,230, for the early relocation of its interim operations from Terminal 1 to the International Terminal.

#### H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

#### I CORRESPONDENCE:

#### J. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

#### K. ADJOURNMENT: