

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

February 16, 2016

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

EDWIN M. LEE, MAYOR

COMMISSIONERS

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President

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JOHN L. MARTIN

Airport Director

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

AIRPORT COMMISSION CALENDAR

Tuesday, February 16, 2016

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. ITEMS INITIATED BY COMMISSIONERS**
- E. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- G. NEW BUSINESS**
- H. CORRESPONDENCE**
- I. CLOSED SESSION**
- J. ADJOURNMENT**

ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code: If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

AIRPORT COMMISSION CALENDAR
Tuesday, February 16, 2016

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of February 2, 2016.

D. ITEMS INITIATED BY COMMISSIONERS:

E. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

1. **Proposed FY2016/17 and FY2017/18 Operating Budget**

Resolution approving the proposed Fiscal Year 2016/17 Operating Budget of \$1.021 Billion and Fiscal Year 2017/18 Operating Budget of \$1.046 Billion.

2. **Amendment No. 2 to the Project Labor Agreement for the San Francisco International Airport Terminal Refurbishment and Related Support Facilities/Infrastructure Improvement Program**

Resolution approving Amendment No. 2 of the Project Labor Agreement (PLA) for the San Francisco International Airport Terminal Refurbishment and Related Support Facilities/Infrastructure Improvement Program (Program), increasing the amount of covered projects from \$2.9 billion to \$3.8 billion, to provide for budget increases in current PLA projects and to include additional projects recently incorporated into the Program.

3. **Award of Contract No. 9350A.66 Design-Build Services for the REACH (Revenue Enhancement and Customer Hospitality). Boarding Areas A & G Project Webcor Construction LP dba Webcor Builders \$19,842,570**

Resolution awarding Contract No. 9350A.66, Design-Build Services for the REACH (Revenue Enhancement and Customer Hospitality), Boarding Areas A & G Project, to Webcor Construction LP dba Webcor Builders in an initial amount of \$19,842,570 with an initial contract duration of 240 days, and with a corresponding amount in contingency authorization.

This activity is within the scope of the San Francisco International Airport Master Plan Program approved by the Airport Commission on November 3, 1992. The Master Plan EIR prepared for the Master Plan Program, including addenda thereto, adequately described this activity and its potential environmental effects for the purposes of CEQA.

4. **Award of Professional Services Contract No. 10071.41**
Project Management Support Services for the Terminal 3 West
Modernization Project and the Boarding Area F Passenger Boarding
Bridge Project
WCME JV, a joint venture of PGH Wong Engineering, Inc., Cooper
Pugeda Management, Inc., MCK Associates, Inc., and Environmental &
Construction Services
\$8,100,000

Resolution awarding Professional Services Contract No. 10071.41, Project Management Support Services for the Terminal 3 West Modernization Project and the Boarding Area F Passenger Boarding Bridge Project, to WCME JV, a joint venture of PGH Wong Engineering, Inc., Cooper Pugeda Management, Inc., MCK Associates, Inc., and Environmental & Construction Services, in an amount not to exceed \$8,100,000 for the first year of services.

F. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

5. **Award of Professional Services Contract No. 50080**
Provide As-Needed Airport Planning Services
HNTB Corporation
\$1,700,000

Resolution awarding Professional Services Contract No. 50080 to HNTB Corporation to provide As-needed Airport Planning Services in a total contract amount not to exceed \$1,700,000 for a five-year term.

6. **Modification No. 2 to Contract No. 9240**
General Airport Security Services
HSS, Inc.
\$2,675,000

Resolution approving Modification No. 2 to Contract No. 9240 for General Airport Security Services with HSS, Inc. to extend the contract term for 16 months and increase the compensation in an amount not to exceed \$2,675,000 for a new total contract amount not to exceed \$8,375,000.

7. **Reject all Proposals for Contract No. 10511.66**
Design-Build Services for the Airport Security Infrastructure Program
and Authorize the Director to re-issue a Request for
Qualifications/Proposals as Contract No. 10511.66R, Design Build
Services for Airport Security Infrastructure Program

Resolution rejecting all proposals for Contract No. 10511.66, Design-Build Services for the Airport Security Infrastructure Program, and authorizing the Director to re-issue a Request for Qualifications/Proposals as Contract No. 10511.66R, Design-Build Services for the Airport Security Infrastructure Program.

8. **Award of Professional Services Contract No. 50079**
Provide As-Needed Airport Planning Services
Ricondo & Associates, Inc.
\$800,000

Resolution awarding Professional Services Contract No. 50079 to Ricondo & Associates, Inc. to provide As-needed Airport Planning Services in a total amount not to exceed \$800,000 for a five year term.

9. **Authorization to Issue a Request for Proposals for Contract No. 50078**
Maintenance and Support Services for the Monitor Dynamics, Inc.
Access Control System

Resolution authorizing issuance of a Request for Proposals for Contract No. 50078, Maintenance and Support Services for the Monitor Dynamics, Inc. Access Control System and authorizing staff to conduct negotiations with the highest ranked proposer.

10. **Approval of Intergovernmental Agreement with San Mateo County Regarding Reimbursement for Services and Sharing of Hotel Transient Occupancy Tax**

Resolution approving execution of Intergovernmental Agreement with San Mateo County regarding (1) Reimbursement for services rendered to the Airport and (2) Sharing of the Transient Occupancy Tax levied at the Airport's Hotel.

11. **Award of the Terminal 3 Pop-Up Retail Concession Program Permit to Exploratorium**

Resolution awarding the Terminal 3 Pop-Up Retail Concession Program Permit to Exploratorium for a term of one year.

12. **Authorization to Accept and Expend Federal Aviation Administration Grant Funds in the Amount of \$7,440,132 for an Airfield Improvement Project in Federal Fiscal Year 2016**

Resolution authorizing staff to accept and expend Federal Aviation Administration Grant Funds in the amount of \$7,440,132 for an Airfield Improvement Project, and such additional amounts not to exceed 15% of the original grant offer.

13. **Long-Term Holdover of the Boarding Area "F" Hub Specialty Store Lease "A" No. 07-0065 with Air Sun dba Sunglass Hut in Terminal 3**

Resolution approving the long-term holdover of the Boarding Area "F" Hub Specialty Store Lease "A" No. 07-0065 with Air Sun dba Sunglass Hut until approximately October 2016.

G. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

H. CORRESPONDENCE:

I. CLOSED SESSION:

- (a) Public comment on all matters pertaining to this agenda item.
- (b) Discussion and vote in open session pursuant to the Brown Act (California Government Code §54957) and the Sunshine Ordinance (San Francisco Administrative Code §67.10) on whether to conduct a closed session. **ACTION ITEM.**

(c) [PROSPECTIVE CLOSED SESSION]

PUBLIC EMPLOYEE APPOINTMENT – California Government Code § 54957(b)(1); San Francisco Administrative Code § 67.10(b) – Title of Position: Airport Director. DISCUSSION ONLY.

There are no other planned agenda items for the closed session. In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in closed session, the Airport Commission may discuss and vote whether to conduct a closed session under the Brown Act (Government Code §54954.2(b)(2) and §54954.5) and the Sunshine Ordinance (Administrative Code §67.11.)

(d) [RECONVENE IN OPEN SESSION]

(i) [IF APPLICABLE] Report on action taken in closed session required by the Brown Act (Government Code §54957.1(a)) and the Sunshine Ordinance (San Francisco Administrative Code §67.12(b)).

(ii) Discussion and vote whether to disclose any or all discussions held in closed session (San Francisco Administrative Code §67.12(a)). **ACTION ITEM.**
CLOSED SESSION:

J. ADJOURNMENT: