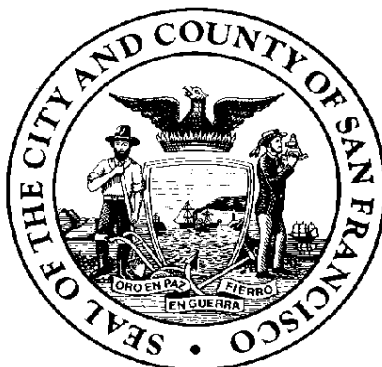


SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

April 19, 2016

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

EDWIN M. LEE, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

ELEANOR JOHNS

RICHARD J. GUGGENHIME

PETER A. STERN

JOHN L. MARTIN

Airport Director

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

AIRPORT COMMISSION CALENDAR

Tuesday, April 19, 2016

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEMS**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. POLICY**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. CLOSED SESSION**
- L. ADJOURNMENT**

ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <http://www.sfgov.org/sunshine/>.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <http://www.sfgov.org/ethics/>.

a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code: If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

AIRPORT COMMISSION CALENDAR
Tuesday, April 19, 2016

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of March 29, 2016.

D. SPECIAL ITEMS:

- 1. 2015 William R. O'Brien Award
Mr. Richard Paul Lacampagne**

Resolution commending Richard Paul Lacampagne for his outstanding level of dedicated and professional service to the Airport.

- 2. 2015 Russell J. Mayweathers Award
Mr. Sanh L. Huynh**

Resolution commending Mr. Sanh L. Huynh on his outstanding level of dedicated and professional service to the Airport.

- 3. 2015 SFO Team Recognition Service Award
"T3 East Project Team"**

Resolution commending the "T3 East Project Team" on their outstanding level of dedicated and professional service to the Airport.

- 4. 2015 Airport Commission Safety and Security Excellence Award
"AOA Checkpoint Team"**

Resolution commending the "AOA Checkpoint Team" on their outstanding level of exemplary efforts to enhance the safety and security of the Airport and its passengers.

**5. 2015 SFO Service to Communities Award
“Human Trafficking Awareness Team”**

Resolution commending the “Human Trafficking Awareness Team” on their outstanding level of dedicated and professional service to the Airport.

E. ITEMS INITIATED BY COMMISSIONERS:

F. POLICY:

6. Adoption of Policies on (1) Wi-Fi; (2) Shared Use; (3) Digital Media and Data; (4) International Air Service Marketing; (5) Competitive Air Service Environment; (6) Airport Assets; and (7) Partnering

Seven (7) Resolutions adopting Policies on Wi-Fi, shared Use, Digital Media and Data, International Air Service Marketing, Competitive Air Service Environment, Airport Assets and Partnering.

7. Adoption of the San Francisco Vision Zero Policy and the San Francisco International Airport Pedestrian Safety Plan

Resolution adopting the San Francisco Vision Zero Policy and the San Francisco International Airport Pedestrian Safety Plan, which includes a list of pedestrian safety improvement projects throughout the Airport.

G. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

8. Adoption of the Airport’s 5-Year (2017-2021) Strategic Plan

Resolution adopting the Airport’s 5-Year (2017-2021) Strategic Plan, which includes seven (7) overall goals, 32 key objectives and over 160 strategic initiatives. This 5-Year Strategic Plan will support the Airport in providing an exceptional Airport in service to our communities.

9. Commencement of the Request for Proposals Process for the Terminal 3 Boarding Area F and Terminal 1 Boarding Area C Food and Beverage Concession Leases

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to issue a Request for Proposals

and conduct an informational conference for the seven Terminal 3 Boarding Area F and one Terminal 1 Boarding Area C Food and Beverage Concession Leases.

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

10. Memorandum of Understanding with the San Francisco Bay Area Sports Hall of Fame, Inc.

Resolution approving the Memorandum of Understanding between the Airport and the San Francisco Bay Area Sports Hall of Fame (BASHOF) for a ten-year term beginning on April 19, 2016 and ending on April 18, 2026.

As a 501(C)(3) nonprofit organization, BASHOF honors the Bay Area's Athletic legends with the display of enshrinement plaques and supports Bay Area Youth Athletic programs by donating funds for the purchase of athletic equipment. Support of BASHOF complements the Airport's mission to provide an exceptional Airport in service to our communities.

**11. Modification No. 1 to Professional Services Contract No. 9273.41, Project Management Support Services for the Long Term Parking Garage No. 2 Project
The Allen Group, LLC / Cooper Pugeda Management, Inc., a Joint Venture - \$1,900,000**

Resolution approving Modification No. 1 to Professional Services Contract No. 9273.41, Project Management Support Services for the Long Term Parking Garage No. 2 Project, with The Allen Group, LLC / Cooper Pugeda Management, Inc., a Joint Venture, in an amount not to exceed \$1,900,000 for a new contract amount not to exceed \$3,750,000 and with a new contract duration through April 29, 2017.

**12. Modification No. 3 to Professional Services Contract No. 10050.41 Project Management Support Services for the Fire House No. 3 and South Field Checkpoint Relocation
Parsons Brinckerhoff, Inc. / AGS, Inc., a Joint Venture - \$1,200,000**

Resolution approving Modification No. 3 to Professional Services Contract 10050.41, Project Management Support Services for Fire House No. 3 and So. Field Checkpoint Relocation, to Parsons Brinckerhoff, Inc. / AGS, Inc., a J.V., in an amount of \$1,200,000 for a new contract amount not to exceed \$2,450,000 and a new contract duration of 31 months thru April 1, 2017.

13. **Modification No. 2 to Professional Services Contract No. 10060.43, Architecture and Engineering Design Services for the Ground Transportation Unit Relocation Project Paulett Taggart Architects - \$835,202**

Resolution approving Modification No. 2 to Professional Services Contract No. 10060.43, Architecture and Engineering Design Services for the Ground Transportation Unit Relocation Project with Paulett Taggart Architects, in an amount of \$835,202 with a new contract amount of \$2,735,834 and a new contract duration of 24 months.

14. **Determination to Proceed with the Superbay Hangar Fire Protection System Replacement Project and Authorization to Issue a Request for Qualifications/Proposals for Professional Services Contract No. 8465C.41, Project Management Support Services for the Superbay Hangar Fire Protection System Replacement Project**

Resolution determining to proceed with the Superbay Hangar Fire Protection System Replacement Project and authorizing the Director to issue a Request for Qualifications/Proposals for Professional Services Contract No. 8465C.41, Project Management Support Services for the Superbay Hangar Fire Protection System Replacement Project.

This action constitutes the Approval Action for the Project pursuant to Section 31.04(h) of the San Francisco Administrative Code.

15. **Determination to Proceed with the Overhead Variable Message and Guide Signs Replacement Project and Authorization to Call for Bids for Contract No. 9049, Construction Services for the Overhead Variable Message and Guide Signs Replacement Project**

Resolution determining to proceed with the Overhead Variable Message and Guide Signs Replacement Project and approving the scope, budget, and schedule for Contract No. 9049, Construction Services for the Overhead Variable Message and Guide Signs Replacement Project, and authorizing the Director to call for bids.

This action constitutes the Approval Action for the Project pursuant to Section 31.04(h) of the San Francisco Administrative Code.

16. **Modification No. 2 to Contract No. 8911 Exercising the Final Two-Year Extension with Edelstein, Gilbert, Robson, and Smith to Provide State Legislative Advocacy Services in Sacramento - \$216,000**

Resolution approving Modification No. 2 to exercise the final two-year option to extend the current State Legislative Advocacy contract with Edelstein, Gilbert, Robson, and Smith through June of 2018 and add \$216,000 to the contract amount for a new total not-to-exceed amount of \$821,000.

**17. Bid Call - Contract No. 11053
Construction Services for the Airport Pavement and Drainage
Improvements Project**

Resolution approving the scope, budget, and schedule for Contract No. 11053, Construction Services for the Airport Pavement and Drainage Improvement Project, and authorizing the Director to call for bids.

**18. Reject all Bids for Contract No. 8587B
Construction Services for the Storm Drain Pump Stations SDPS-1B and
SDPS-1C Improvements Project**

Resolution to reject all bids for Contract No. 8587B, Construction Services for the Storm Drain Pump Stations SDPS-1B and SDPS-1C Improvements Project, and reauthorize the Director to repackage this Project and call for new bids as Contract No. 8587B.76, Construction Services for the Storm Drain Pump Station SDPS-1C Improvements Project.

**19. Modification No. 2 to Professional Services Contract No. 8977 with
Corey, Canapary & Galanis, to Exercise the Second of Four (4) One-
Year Options to Conduct the Annual Airport Customer Survey
\$50,000**

Resolution approving Modification No. 2 to Professional Services Contract No. 8977 with Corey, Canapary, & Galanis, to exercise the second of four (4) one-year options to conduct the annual customer survey in an amount of \$50,000 for a period of one year effective May 23, 2016, for a new not-to-exceed total amount of \$350,000.

I. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

J. CORRESPONDENCE:

K. CLOSED SESSION:

- (a) Public comment on all matters pertaining to this agenda item.
- (b) Discussion and vote in open session pursuant to the Brown Act (California Government Code §54957) and the Sunshine Ordinance (San Francisco Administrative Code §67.10) on whether to conduct a closed session. ACTION ITEM.

(c) [PROSPECTIVE CLOSED SESSION]

PUBLIC EMPLOYEE APPOINTMENT – California Government Code § 54957(b)(1); San Francisco Administrative Code § 67.10(b) – Title of Position: Airport Director. DISCUSSION ONLY.

There are no other planned agenda items for the closed session. In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in closed session, the Airport Commission may discuss and vote whether to conduct a closed session under the Brown Act (Government Code §54954.2(b)(2) and §54954.5) and the Sunshine Ordinance (Administrative Code §67.11).

(d) [RECONVENE IN OPEN SESSION]

- (i) [IF APPLICABLE] Report on action taken in closed session required by the Brown Act (Government Code §54957.1(a)) and the Sunshine Ordinance (San Francisco Administrative Code §67.12(b)).
- (ii) Discussion and vote whether to disclose any or all discussions held in closed session (San Francisco Administrative Code §67.12(a)). ACTION ITEM.

L. ADJOURNMENT: