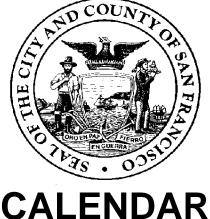
# SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

Tuesday, July 22, 2014 Special Meeting 9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

# EDWIN M. LEE, MAYOR

COMMISSIONERS LARRY MAZZOLA President LINDA S. CRAYTON Vice President ELEANOR JOHNS RICHARD J. GUGGENHIME PETER A. STERN

> JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

## AIRPORT COMMISSION CALENDAR

Tuesday, July 22, 2014 Special Meeting

# **ORDER OF BUSINESS**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. SPECIAL ITEMS
- E. DIRECTOR'S REPORTS
- F. ITEMS INITIATED BY COMMISSIONERS
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- I. NEW BUSINESS
- J. CORRESPONDENCE
- K. CLOSED SESSION
- L. ADJOURNMENT

# **ABOUT THE MEETING**

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed or faxed the same day.

Any materials distributed to the members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

All cell phones, pagers or other similar sound-producing devices must be turned <u>off</u> during Commission meetings; "silent mode" is prohibited as the device will interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

#### **DISABILITY ACCESS**

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

# KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at <u>SOTF@sfgov.org.</u> The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at http://www.sfgov.org/sunshine/.

#### LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone 415-252-3100, FAX 415-252-3113 and website: <u>http://www.sfgov.org/ethics/</u>.

# CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

<u>CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code</u> : If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <a href="http://www.sf-planning.org/index.aspx?page=3447">http://www.sf-planning.org/index.aspx?page=3447</a>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

## AIRPORT COMMISSION CALENDAR Tuesday, July 22, 2014 Special Meeting ORDER OF BUSINESS

- A. CALL TO ORDER:
- B. ROLL CALL:
- C. ADOPTION OF MINUTES: Regular meeting of July 1, 2014.

#### D. SPECIAL ITEMS:

#### 1. <u>Retirement Resolution for Mr. Dave Loustalot</u>

Resolution thanking Mr. Dave Loustalot of the Facilities Division for 33 years of faithful service and to offer best wishes for a long and fruitful retirement.

#### E. DIRECTOR'S REPORTS:

- 2. SFO BART Employee Discount Program Update
- F. ITEMS INITIATED BY COMMISSIONERS:

#### G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

3. <u>Modification No. 13 (Establish Final Guaranteed Maximum Price) to</u> <u>Contract No. 9015A - Design-Build Services for Replacement Airport</u> <u>Traffic Control Tower and Integrated Facilities</u> <u>Hensel Phelps Construction Company - \$22,034,394</u>

Resolution approving Modification No. 13 (establish Final Guaranteed Maximum Price) to Contract No. 9015A, Design-Build Services for Replacement Airport Traffic Control Tower and Integrated Facilities with Hensel Phelps Construction Company in the amount of \$22,034,394, for a new total contract amount of \$122,184,894.

4. <u>Modification No. 11 (Trade Bid Package Set 9 and Change Orders No.</u> <u>020 and 021) to Contract No. 9048A</u> <u>Design-Build Services for Terminal 3 East Improvements</u> <u>Hensel Phelps Construction Company</u> <u>\$9,568,596</u>

Resolution approving Modification No. 11 (Trade Bid Package Set 9 and Change Orders No. 020 and 021) to Contract No. 9048A, Design-Build Services for Terminal 3 East Improvements, with Hensel Phelps Construction Company in an amount of \$9,568,596 for a new total contract amount of \$154,249,532.

5. <u>Amendment of Resolutions No. 09-0137 and No. 13-0013 to</u> <u>Authorize the Sale of an Additional \$578,565,000 Aggregate Principal</u> <u>Amount of Previously Approved Airport Revenue Bonds to Finance</u> <u>Capital Projects:</u> <u>Adoption of Final Negative Declaration of Multi-Modal Transportation</u> <u>Projects and Airfield Improvements and Environmental Findings; and</u> Determination to Proceed with Certain Capital Plan Projects

Approval of "Series 2014 Bond Sale Resolution" amending Resolution Nos. 09-0137 and 13-0013 authorizing the sale of \$578,565,000 principal amount of previously approved Airport Capital Plan Bonds to finance and refinance the construction, acquisition, equipping and development of Airport capital projects and authorize certain related actions in connection therewith; adopt Final Negative Declaration for multi-modal transportation projects and airfield improvements and environmental findings; determination to proceed with certain Capital Plan projects.

The determination to proceed with certain Capital Plan projects constitutes the approval action for those projects for purposes of Chapter 31 of the San Francisco Administrative Code.

#### H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

# 6. <u>Award of Contract No. 10051.41 - Project Management Support Services</u> for South Field Tenant Relocations <u>PMA Consultants LLC - \$779,673</u>

Resolution awarding professional services Contract No. 10051.41, Project Management Support Services for South Field Tenant Relocations, to PMA Consultants LLC, in an amount not to exceed \$779,673.

#### 7. <u>Authorization to Issue a Request for Proposals for Contract No.</u> <u>10051.43 - South Field Tenant Relocation Design Services</u>

Resolution authorizing the Director to issue a Request for Proposal for Contract No. 10051.43, South Field Tenant Relocation Design Services.

# 8. <u>Modification No. 1 to Contract No. 8354.1</u> <u>Airport Shoreline Protection Feasibility Study</u> <u>Moffatt & Nichol + AGS, Joint Venture - \$344,380</u>

Resolution approving Modification No. 1 to Contract No. 8354.1, Airport Shoreline Protection Feasibility Study with Moffatt & Nichol + AGS, Joint Venture for additional services in an amount of \$344,380, for a new total contract amount of \$844,380.

# 9. <u>Authorization to Issue a Request for Qualifications to Establish a Pool</u> of Firms to Provide Investment Advisory Services Relating to the <u>Commission's Bond Funds</u>

Resolution approving a RFQ to establish a pool of firms to provide investment advisory services in connection with the Airport's Bond program.

# 10. <u>Adoption of the 2013 San Francisco Bay Area Integrated Regional</u> <u>Water Management Plan to Request State Grant Funding for \$750,000</u>

Resolution adopting the 2013 San Francisco Integrated Regional Water Management Plan (IRFMP) to request State Grant Funding for \$750,000.

# 11. <u>Rejection of Bid for the Domestic Banking Services Lease</u>

Resolution rejecting bid for the Domestic Banking Services Lease.

# 12. <u>Reimbursement to United Airlines for SFO Safety Training Plane</u> <u>Rudder Repair - \$75,000</u>

Resolution approving a one-time rent credit reimbursement to United Airlines under Lease and Use Agreement L10-0097, in an amount not to exceed \$75,000, to repair the rudder on the SFO safety training plane.

#### I. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may

# Calendar, July 22, 2014, Page 6

address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

# J. CORRESPONDENCE:

# K. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION/ PROSPECTIVE SETTLEMENT

- (a) Public comment on all matters pertaining to this agenda item.
- (b) Discussion and vote in open session pursuant to the Brown Act (California Government Code Section 54956.9) and the Sunshine Ordinance (San Francisco Administrative Code Section 67.10(d) on whether to invoke the attorney-client privilege and conduct a closed session to confer with legal counsel. ACTION ITEM.

# (c) [PROSPECTIVE CLOSED SESSION]

CONFERENCE WITH LEGAL COUNSEL regarding anticipated litigation as defendant and proposed settlement. Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2), and San Francisco Administrative Code Section 67.10(d)(2): Bay Area Air Quality Management District, claimant, against the San Francisco Airport Commission. Proposed settlement in the amount of \$15,000. ACTION ITEM.

There are no other planned agenda items for a Closed Session. In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

#### (d) [RECONVENE IN OPEN SESSION]

- (i) [IF APPLICABLE] Report on action taken in closed session required by the Brown Act (Government Code Section 54957.1(a) and the Sunshine Ordinance (San Francisco Administrative Code Section 67.12(b)).
- (ii) Discussion and vote whether to disclose any or all discussions held in closed session (San Francisco Administrative Code Section 67.12(a)). ACTION ITEM.

#### L. ADJOURNMENT: