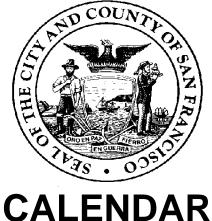
SAN FRANCISCO AIRPORT COMMISSION



October 13, 2015 Special Meeting 9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

EDWIN M. LEE, MAYOR

COMMISSIONERS LARRY MAZZOLA President LINDA S. CRAYTON Vice President ELEANOR JOHNS RICHARD J. GUGGENHIME PETER A. STERN

> JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

AIRPORT COMMISSION CALENDAR

Tuesday, October 13, 2015 Special Meeting

ORDER OF BUSINESS

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. SPECIAL ITEMS
- E. ITEMS INITIATED BY COMMISSIONERS
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- H. PUBLIC HEARING
- I. NEW BUSINESS
- J. CORRESPONDENCE
- K. CLOSED SESSION
- L. ADJOURNMENT

ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed, emailed, or faxed the same day.

Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned <u>off</u> during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at http://www.sfgov.org/sunshine/.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code: If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://www.sf-planning.org/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

AIRPORT COMMISSION CALENDAR Tuesday, October 13, 2015 Special Meeting

ORDER OF BUSINESS

- A. CALL TO ORDER:
- B. ROLL CALL:
- C. ADOPTION OF MINUTES:

Special Meeting of September 22, 2015 and the Special Meeting of October 2, 2015.

D. SPECIAL ITEMS:

1. Retirement Resolution for Ms. Aileen Manning

Resolution thanking Ms. Aileen Manning for more than (15) years of faithful service to the San Francisco International Airport and City and County of San Francisco.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. <u>Modification No. 2 to Contract No. 10003.71</u> <u>Construction Manager/General Contractor Services for the Interim</u> <u>Boarding Area B and Security Screening Checkpoint Project</u> <u>Turner Construction Company</u> <u>\$82,031,517</u>

Resolution approving Modification No. 2 to Contract No. 10003.71, Construction Manager/ General Contractor Services for the Interim Boarding Area B and Security Screening Checkpoint Project with Turner Construction Company, in an amount of \$82,031,517 for a new not to exceed contract amount of \$100,000,000, with a corresponding amount in contingency authorization, and with a total contract duration of 700 days.

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3. <u>Determination to Proceed with the Boarding Area F Passenger</u> <u>Boarding Bridge and Modernization Project and Authorization to Issue</u> <u>a Request for Qualifications/Proposals for Contract No. 10071.66,</u> <u>Design-Build Services for the Terminal 3 West Modernization and</u> <u>Boarding Area F Passenger Boarding Bridge Projects</u>

Resolution determining to proceed with the Boarding Area F Passenger Boarding Bridge and Modernization Project and authorizing the Director to issue a Request for Qualifications/ Proposals for Contract No.10071.66, Design-Build Services for the Terminal 3 West Modernization and Boarding Area F Passenger Boarding Bridge Projects.

This action constitutes the Approval Action for the Boarding Area F Passenger Boarding Bridge and Modernization Project pursuant to Section 31.04(h) of the San Francisco Administrative Code.

4. <u>Authorization to Accept Proposals for the International Terminal Food</u> <u>and Beverage Concession Leases</u>

Resolution approving revised lease specifications, minimum qualifications and proposal requirements, and authorizing staff to accept proposals for the International Terminal Food and Beverage Concession Leases.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

5. <u>Award of Contract No. 50035</u> <u>Information Technology Infrastructure Library and International</u> <u>Standards Organization ("ITIL/ISO") Consulting Services</u> <u>Cask Technologies, LLC dba Cask LLC - \$971,940</u>

Resolution awarding Contract No. 50035, ITIL/ISO Consulting Services to Cask Technologies, LLC dba Cask LLC for a period of five years beginning November 1, 2015 in an amount not to exceed \$971,940.

6. <u>Award of Professional Services Contract No. 10617.50</u> <u>As-Needed Engineering Support Services Pavement Consulting</u> <u>NCE - \$580,000</u>

Resolution awarding Professional Services Contract No. 10617.50, As-Needed Engineering Support Services Pavement Consulting, to NCE, in an amount not to exceed \$580,000 for the first 3 years of services.

7. <u>Modification No. 2 to Professional Services Contract No. 10400.51</u> <u>As-Needed Project Management Support Services</u> <u>CPM-Alta Joint Venture - \$750,000</u>

Resolution approving Modification No. 2 to Professional Services Contract 10400.51, As-Needed Project Management Support Services, with CPM-Alta Joint Venture in an amount not to exceed \$750,000 for a new contract amount not to exceed \$2,250,000 with no change in contract duration.

8. <u>Award of Contract No. 50027</u> <u>Financial and Capital Plan Management and Analysis Services</u> <u>Robert Kuo Consulting, LLC - \$475,000</u>

Resolution awarding Contract No. 50027 to Robert Kuo Consulting, LLC, for a total not to exceed amount of \$475,000, to provide Financial and Capital Plan Management and Analysis Services for a period of four years.

9. Determination to Proceed with the Runway 28R Fire Hydrant and Boarding Area G Waterline Improvements Project and Bid Call -Contract No. 10585 Construction Services for the Runway 28R Fire Hydrant and B/A 'G' Waterline Improvements Project

Resolution determining to proceed with the Runway 28R Fire Hydrant and Boarding Area G Waterline Improvements Project and approving the scope, budget, and schedule for Contract No. 10585, Construction Services for the Runway 28R Fire Hydrant and B/A 'G' Waterline Improvements Project, and authorizing the Director to call for bids.

This action constitutes the Approval Action for the Project pursuant to Section 31.04(h) of the San Francisco Administrative Code.

10. Determination to Proceed with the Westfield Checkpoint Security Installation Project and Authorization to Issue a Bid Call for Contract No. 11045.61 - Construction Services for the Westfield Checkpoint Security Equipment Installation

Resolution determining to proceed with the Westfield Checkpoint Security Installation Project and approving scope, budget, and schedule for Contract No. 11045.61, Construction Services for the Westfield Checkpoint Security Equipment Installation Project, and authorizing the Director to call for bids.

This action constitutes the Approval Action for the Project pursuant to Section 31.04(h) of the San Francisco Administrative Code.

11. <u>Amendment of FY 2015-16 Airport Rates and Charges</u>

Amendment to the Fiscal Year 2015/16 Airport Rates and Charges.

12. <u>Commencement of a New Request for Proposals Process for the</u> <u>Terminal 3 Pop-Up Retail Program</u>

Resolution approving the revised minimum qualification requirements and agreement terms and authorizing staff to commence a new Request for Proposals process for the Terminal 3 Pop-Up Retail program in Boarding Area E, and delegating authority to the Airport Director to solicit additional proposals throughout the term of the program.

13. <u>Modification No. 2 to Professional Services Contract No. 9399.52</u> <u>As-Needed Environmental Consulting Services</u> <u>SCA Environmental, Inc. - \$250,000</u>

Resolution approving Modification No. 2 to Professional Services Contract No. 9399.52, As-Needed Environmental Consulting Services, with SCA Environmental, Inc. in an amount not to exceed \$250,000 for a new contract amount not to exceed \$750,000.

14. <u>Modification No. 3 to Professional Services Contract No. 9399.51</u> <u>As-Needed Environmental Consulting Services</u> <u>Ninyo & Moore - \$250,000</u>

Resolution approving Modification No. 3 to Professional Services Contract No. 9399.51, As-Needed Environmental Consulting Services, with Ninyo & Moore in an amount not to exceed \$250,000 for new contract amount not to exceed \$750,000.

15. <u>Modification No. 1 to Professional Services Contract No. 9399.50</u> <u>As-Needed Environmental Consulting Services</u> <u>Haley & Aldrich, Inc. - \$250,000</u>

Resolution approving Modification No. 1 to Professional Services Contract No. 9399.50, As-Needed Environmental Consulting Services, with Haley & Aldrich, Inc. in an amount not to exceed \$250,000 for a new contract amount not to exceed \$750,000.

16. <u>Modification No. 2 to Contract No. 9129R</u> <u>Ralph Andersen & Associates - \$250,000</u>

Resolution authorizing Modification No. 2 to Contract No. 9129R with Ralph Andersen & Associates in an amount of \$250,000 for a new total not-to-exceed contract amount of \$500,000.

17. <u>Assignment of Domestic Food and Beverage Lease No. 03-0192 from J.</u> <u>Avery Enterprises, Inc. dba Klein's Deli to Tastes On The Fly San</u> <u>Francisco, LLC</u>

Resolution consenting to the assignment of Domestic Food and Beverage Lease No. 03-0192 from J. Avery Enterprises, Inc. dba Klein's Deli to Tastes On the Fly San Francisco, LLC.

18. <u>Assignment of the Domestic Terminals Automated Teller Machines</u> <u>Lease "B" No. 09-0268 from JPMorgan Chase Bank, N.A. to Cardtronics</u> <u>USA, Inc.</u>

Resolution consenting to the assignment of the Domestic Terminals Automated Teller Machines Lease "B" No. 09-0268 from JPMorgan Chase Bank, N.A. to Cardtronics USA, Inc.

19. <u>Lease Agreement Between the U.S. Government and the San Francisco</u> International Airport for Space in the International Terminal

Resolution approving a facility lease with the U.S. Government for space for the U.S. Federal Bureau of Investigation in the International Terminal.

20. <u>Ratification of the Settlement of Unlitigated Claims of \$10,000 or Less</u> <u>During Fiscal Year 2014-2015</u>

Resolution ratifying Settlement of Unlitigated Claims of \$23,346 for Fiscal Year 2014/2015.

H. <u>PUBLIC HEARING:</u>

21. <u>Receive Comments on Proposed Revisions to the Airport's Quality</u> <u>Standards Program and Vote on Adoption of the Proposed Revisions</u>

Resolution adopting revisions to the Airport's Quality Standards Program for Airlines and Service Providers.

I. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

J. CORRESPONDENCE:

K. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

L. ADJOURNMENT: