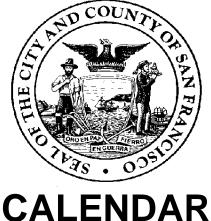
# SAN FRANCISCO AIRPORT COMMISSION



October 21, 2014

9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

### EDWIN M. LEE, MAYOR

COMMISSIONERS LARRY MAZZOLA President LINDA S. CRAYTON Vice President ELEANOR JOHNS RICHARD J. GUGGENHIME PETER A. STERN

> JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

#### AIRPORT COMMISSION CALENDAR

Tuesday, October 21, 2014

#### ORDER OF BUSINESS

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. SPECIAL ITEMS
- E. ITEMS INITIATED BY COMMISSIONERS
- F. PUBLIC HEARING
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- I. NEW BUSINESS
- J. CORRESPONDENCE
- K. CLOSED SESSION
- L. ADJOURNMENT

### **ABOUT THE MEETING**

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed or faxed the same day.

Any materials distributed to the members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

All cell phones, pagers or other similar sound-producing devices must be turned <u>off</u> during Commission meetings; "silent mode" is prohibited as the device will interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

#### **DISABILITY ACCESS**

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at <u>SOTF@sfgov.org.</u> The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at http://www.sfgov.org/sunshine/.

#### LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone 415-252-3100, FAX 415-252-3113 and website: <u>http://www.sfgov.org/ethics/</u>.

#### CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

<u>CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code</u> : If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <a href="http://www.sf-planning.org/index.aspx?page=3447">http://www.sf-planning.org/index.aspx?page=3447</a>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

#### AIRPORT COMMISSION CALENDAR Tuesday, October 21, 2014

#### **ORDER OF BUSINESS**

- A. CALL TO ORDER:
- B. ROLL CALL:
- C. ADOPTION OF MINUTES: Regular meeting of October 7, 2014.
- D. SPECIAL ITEM:
  - 1. <u>Election of Officers</u>
- E. ITEMS INITIATED BY COMMISSIONERS:

#### F. PUBLIC HEARING:

- 2. <u>Second Public Hearing to Receive Comments on the Proposed</u> <u>Amendments to Rules 1 through 9 and 12 through 14 of the Airport's</u> <u>Rules and Regulations and to Vote on Adoption of the Proposed</u> <u>Amendments</u>
  - Section 1 Definitions
  - Section 2 Violation, Severability and Interpretation
  - Section 3 General
  - Section 4 Operation of Motor Vehicles
  - Section 5 Aircraft Operation
  - Section 6 Fire and Safety
  - Section 7 Airport Security
  - Section 8 Airport Environmental Standards
  - Section 9 Airport Permit, Lease or Agreement Requirement
  - Section 12 Labor/Peace Card Check Rule and Model Card Check

Agreement

Section 13 – Free Speech and Expressive Activities

Section 14 – General Fines

Resolution approving the proposed amendments to Rules 1 through 9 and 12 through 14 of the Airport's Rules and Regulations.

#### Calendar, October 21, 2014, Page 4

## G. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

#### 3. <u>Lease Agreement with Menzies Aviation (USA), Inc. for Space in West</u> <u>Field Cargo Building 632 and Related Areas on Plot 9</u>

Resolution approving a lease agreement with Menzies Aviation (USA), Inc. for approximately 36,012 square feet of office and warehouse space in West Field Cargo Building 632 and related areas on Plot 9, for a term of three years, with three one-year options to extend the term exercisable by Menzies, and an initial annual guarantee of \$828,276.

#### H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

#### 4. <u>Modification No. 4 to Professional Services Agreement for Contract No.</u> <u>9048.9, Construction Management Services for Terminal 3</u> <u>Improvements Project</u> <u>CPM/ECS, T3 East Joint Venture - \$2,110,000</u>

Resolution approving Modification No. 4 to Professional Services Agreement, Contract No. 9048.9, Construction Management Services for Terminal 3 Improvement Project, with CPM/ECS, T3 East, a Joint Venture, to increase the not to exceed amount by \$2,110,000 for a new contract amount not to exceed \$9,994,000, and extend the contract duration to November 11, 2015.

#### 5. <u>Award of Contract No. 10512.66</u> <u>Design-Build Services for Lot D Improvements and Parking Access</u> <u>Revenue Collection System (PARCS) Automation</u> <u>Galliera, Inc., dba Trico Construction - \$1,897,092</u>

Resolution awarding Contract No. 10512.66, Design-Build Services for Lot D Improvements and PARCS Automation to Galliera, Inc., dba Trico Construction, in the amount of \$1,897,092.

#### 6. <u>Authorization to Issue a Request for Qualifications/Proposals for</u> <u>Contract No. 10050.71 - Fire House No. 3 and South Field Checkpoint</u> <u>Relocation Construction Manager/General Contractor Services</u>

Resolution authorizing the Director to issue a Request for Qualifications/ Proposals for Contract No. 10050.71, Fire House No. 3 and South Field Checkpoint Relocation Construction Manager/General Contractor Services.

#### 7. <u>Modification No. 2 to Professional Services Agreement, Contract 9348</u> for Environmental Planning Services - LSA Associates, Inc. - \$840,000

Resolution approving Modification No. 2 to the Professional Services Agreement with LSA Associates, Inc. to add as-needed environmental planning scope of services and increase compensation in an amount not to exceed \$840,000, for a new total contract amount not to exceed \$2,056,800.

#### 8. <u>Authorization to Issue Request for Qualifications/Proposals for</u> <u>Contract No. 9273.41, Project Management Support Services (PMSS) for</u> <u>the Long Term Parking Garage No. 2 Project</u>

Resolution authorizing the Director to issue a Request for Qualifications/ Proposals for Contract No. 9273.41, Project Management Support Services (PMSS) for the Long Term Parking Garage No. 2 Project.

#### 9. <u>Authorization to Issue Request for Qualifications/Proposals for</u> <u>Contract 10012.66, Terminal 1 Baggage Handling System (BHS) Design-</u> <u>Build Services</u>

Resolution authorizing the Director to issue a Request for Qualifications/ Proposals for Contract No. 10012.66, Terminal 1 Baggage Handling System (BHS) Design-Build Services.

#### 10. <u>Bid Call - Contract No. 8587B</u> Storm Drain Pump Stations SDPS-1B and SDPS-1C Improvements

Resolution approving the scope, budget, and schedule for Contract No. 8587B, Storm Drain Pump Stations SDPS-1B and SDPS-1C Improvements, and authorizing the Director to call for bids.

#### 11. <u>Reject All Submitted Proposals for Developing a Zero Waste Solid</u> <u>Waste Management Plan - Contract No. 50000</u>

Resolution rejecting all submitted proposals for developing a Zero Waste Solid Waste Management Plan for the Airport under Contract No. 50000.

## 12. <u>Approve Assignment of the Technology Products Stores Lease No. 07-0108 and International Terminal G Electronics Kiosk Lease No. 13-0048</u> from ILJ San Francisco, LLC to InMotion Entertainment Group, LLC

Resolutions approving lease assignments of the Technology Products Stores Lease 07-0108 and International Terminal G Electronics Kiosk Lease 13-0048 from ILJ San Francisco, LLC to InMotion Entertainment Group, LLC.

#### Calendar, October 21, 2014, Page 6

#### 13. <u>Ratification of the Settlement of Unlitigated Claims of \$10,000 or Less</u> and Litigated Claims of \$25,000 or Less During Fiscal Year 2013-2014

Resolution ratifying the settlement of unlitigated claims of \$37,153.75 and litigated claims of \$12,759.80 for Fiscal Year 2013-2014. Total Claims: \$49,913.55.

#### I. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

#### J. CORRESPONDENCE:

#### K. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

#### L. ADJOURNMENT: