SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

Monday, May 19, 2014 Special Meeting 9:00 A.M.

Room 416- City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

EDWIN M. LEE, MAYOR

COMMISSIONERS

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JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

AIRPORT COMMISSION CALENDAR

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ORDER OF BUSINESS

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- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. SPECIAL ITEMS
- E. ITEMS INITIATED BY COMMISSIONERS
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- H. NEW BUSINESS
- I. CORRESPONDENCE
- J. CLOSED SESSION
- K. ADJOURNMENT

ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed or faxed the same day.

Any materials distributed to the members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5th Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device will interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at SOTF@sfgov.org. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at http://www.sfgov.org/sunshine/.

LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code: If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at http://www.sf-planning.org/index.aspx?page=3447. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

AIRPORT COMMISSION CALENDAR Monday, May 19, 2014 Special Meeting ORDER OF BUSINESS

A.	CALL	TO ORDER:	
В.	ROLI	_ CALL:	
C.	ADOI	PTION OF MINUTES:	Regular meeting of May 6, 2014.
D.	SPEC 1.	0,0	for his 18 years of service to the City and an Francisco International Airport and offering

E. ITEMS INITIATED BY COMMISSIONERS:

- F. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:
 - 2. <u>Designation of \$62,550,000 of Passenger Facility Charge (PFC) Funds</u>
 as Revenues for Payment of Debt Service in Fiscal Year 2014/15 and
 Authorization to Apply Such Amount to Airline Rates and Charges, As
 Needed, and to Request an Appropriation of an Additional \$47,000,000
 of PFC Funds for Capital Projects

Resolution (1) designating \$62,550,000 of PFC funds as revenues for payment of debt service in FY 2014/15, (2) authorizing such amount to be applied to airline rates and charges, as needed and (3) authorizing a request for an appropriation of \$47,000,000 of PFC funds for capital projects

3. Fiscal Year 2014/15 Airport Rates and Charges

Resolution establishing Airport Rates and Charges for FY 2014/15.

4. Adoption of Findings Under CEQA and Authorization to Proceed with Implementation of the On-Airport Hotel and AirTrain Station Project

Resolution adopting findings under the California Environmental Quality Act (CEQA) and authorizing implementation of the On-Airport Hotel and AirTrain Station project as provided in the Airport's approved FY 2014/15 Five-Year Capital Plan; and related actions.

This activity is within the scope of the San Francisco International Airport Master Plan Program approved by the Airport Commission on November 3, 1992. The Master Plan EIR prepared for the Master Plan Program, including addenda thereto, adequately described this activity and its potential environmental effects for the purposes of the California Environmental Quality Act (CEQA).

5. <u>Authorization to Issue a Request for Proposals to Select a Branded</u> <u>Hotel Operator</u>

Resolution authorizing the issuance of a Request for Proposals to select a branded Hotel Operator.

6. Award of Four New Commercial Paper Deal Agreements for Dealer
Services to Citigroup Global Markets, Inc., J.P. Morgan Securities, LLC
Morgan Stanley & Co., and RBC Capital Markets, LLC, in Connection
with the Airport's Commercial Paper Program

Resolutions awarding four new Commercial Paper deals and approve the execution of new dealer agreements with Citigroup Global Markets, Inc., J.P. Morgan Securities, LLC, Morgan Stanley & Co., and RBC Capital Markets, LLC, each with a five-year term.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

7. Modification No. 3 to Exercise the Second and Final One-Year Option to Extend the Arbitrage Rebate and Investment Advisory Professional Services Contract 9010 with Bond Logistix, LLC, and Authorize the Use of Previously Approved Compensation to Fund the Remainder of the Contract

Resolution approving Modification No. 3 to extend the Airport's Arbitrage Rebate and Investment Advisory Contract with Bond Logistix, LLC through Sept. 30, 2015, and authorize the use of \$165,825 in previously approved compensation to fund services over the second and final option year.

8. Modification No. 2 to Exercise the Second and Final One-Year Option to Extend the Term of Contract No. 9013 with Swap Financial Group, LLC through December 14, 2015 and Authorize the Use of Previously Approved Compensation to Fund the Remainder of the Contract

Resolution approving Modification No. 2 to extend Professional Services Contract No. 9013 with Swap Financial Group, LLC through December 14, 2015 and authorize the use of previously approved compensation to fund services over the second and final option year.

9. Execute an Amendment to the Letter of Credit and Reimbursement
Agreement with Royal Bank of Canada to Increase the Existing Letter of
Credit Supporting Subordinate Commercial Paper Notes from \$100
Million to \$200 Million, and Extend the Expiration Date for an Additional
Year

Resolution authorizing an Amendment to the Letter of Credit and Reimbursement Agreement with Royal Bank of Canada to increase the existing Letter of Credit from \$100 million to \$200 million, and to extend the expiration data for an additional year; and approve certain related actions.

10. <u>Modification No. 2. to Contract No. 8838</u>
<u>AirTrain Operations and Maintenance</u>
Bombardier Transportation (Holdings) USA, Inc. - \$1,848,174

Resolution approving Modification No. 2 to Contract 8838 with Bombardier Transportation (Holdings) USA, Inc. for AirTrain Operations and Maintenance Services in the amount of \$1,848,174 to cover the replacement of obsolete AirTrain equipment and to provide a contingency fund for the replacement of any additional equipment over the three-year contract term, for a new total not to exceed contract amount of \$100,548.174.

11. Award of Contract No. 10009.41

Project Management Support Services for Security Access Office and Customs Badge Seal Office Relocations

Cambridge CM, Inc.

\$739,575

Resolution awarding Professional Service Contract No. 10009.41, Project Management Support Services for Security Access Office and Customs Badge Seal Office Relocations, to Cambridge CM, Inc., in an amount not to exceed \$739,575.

12. Modification No. 2 to Contract No. 9122 Turbo Data Systems, Inc. \$22,000

Resolution approving Modification No. 2 to Contract No. 9122 with Turbo Data Systems, Inc. to extend the current agreement for one additional year, and authorize a decrease in the processing fees.

H. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION/PROSPECTIVE SETTLEMENT

- (a) Public comment on all matters pertaining to this agenda item.
- (b) Discussion and vote in open session pursuant to the Brown Act (California Government Code §54956.9) and the Sunshine Ordinance (San Francisco Administrative Code §67.10(d)) on whether to invoke the attorney-client privilege and conduct a closed session to confer with legal counsel. ACTION ITEM.
- (c) [PROSPECTIVE CLOSED SESSION]

CONFERENCE WITH LEGAL COUNSEL regarding existing litigation (Government Code §54956.9(a), Administrative Code §67.8(a)(3)): *Knudsen* v. *City and County of San Francisco*, et al., U.S. District Court (California Northern District), Case No. 4:12-cv-01944-DMR, filed April 19, 2012. Discussion of proposed settlement and resolution recommending approval by the Board of Supervisors. ACTION ITEM.

There are no other planned agenda items for the closed session. In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in closed session, the Airport Commission may discuss and vote whether to conduct a closed session under the Brown Act (Government Code

§54954.2(b)(2) and §54954.5) and the Sunshine Ordinance (Administrative Code §67.11).)

- (d) [RECONVENE IN OPEN SESSION]
- (i) [IF APPLICABLE] Report on action taken in closed session required by the Brown Act (Government Code §54957.1(a)) and the Sunshine Ordinance (San Francisco Administrative Code §67.12(b)).
- (ii) Discussion and vote whether to disclose any or all discussions held in closed session (San Francisco Administrative Code §67.12(a)). ACTION ITEM.

K. ADJOURNMENT: