# SAN FRANCISCO AIRPORT COMMISSION



# **CALENDAR**

January 14, 2014 Special Meeting 9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

**EDWIN M. LEE, MAYOR** 

COMMISSIONERS
LARRY MAZZOLA
President
LINDA S. CRAYTON
Vice President
ELEANOR JOHNS
RICHARD J. GUGGENHIME
PETER A. STERN

JOHN L. MARTIN Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

# AIRPORT COMMISSION CALENDAR

# Tuesday, January 14, 2014 Special Meeting

## **ORDER OF BUSINESS**

Δ	CA	11.	TO	OR	<b>DER</b>
А.	CA		ıv	$\mathbf{O}\mathbf{D}$	$\nu$ L $\Gamma$

- B. ROLL CALL
- C. ADOPTION OF MINUTES
- D. SPECIAL ITEM
- E. DIRECTOR'S REPORT
- F. ITEMS INITIATED BY COMMISSIONERS
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS
- I. NEW BUSINESS
- J. CORRESPONDENCE
- K. CLOSED SESSION
- L. ADJOURNMENT

## ABOUT THE MEETING

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary has a limited number of copies at the Commission meeting. If a copy is unavailable at the meeting, the requested document(s) will be mailed or faxed the same day.

Any materials distributed to the members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone. Please submit the form to the Commission Secretary. For items on the agenda, speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

All cell phones, pagers or other similar sound-producing devices must be turned off during Commission meetings; "silent mode" is prohibited as the device will interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

#### **DISABILITY ACCESS**

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary at 650-821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least two business days in advance of need.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at <a href="SOTF@sfgov.org">SOTF@sfgov.org</a>. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <a href="https://www.sfgov.org/sunshine/">https://www.sfgov.org/sunshine/</a>.

#### LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone 415-252-3100, FAX 415-252-3113 and website: http://www.sfgov.org/ethics/.

## CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code: If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Planning Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <a href="http://www.sf-planning.org/index.aspx?page=3447">http://www.sf-planning.org/index.aspx?page=3447</a>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

# AIRPORT COMMISSION CALENDAR Tuesday, January 14, 2014 Special Meeting

## **ORDER OF BUSINESS**

Α.

**CALL TO ORDER:** 

В.	ROLL	CALL:					
C.	ADOF	PTION OF MINUTES:	Special meeting of December 23, 2013.				
D.	SPEC 1.		vong Koncz Koncz of the Facilities/Custodial Services rvice and to offer best wishes for a long and				
E.	DIREC 2.	CTOR'S REPORT:  Annual Report of Airport Contr  Business Enterprises for Fisca	act Awards to Local and Disadvantaged I Year 2012-2013				
F.	ITEMS	TEMS INITIATED BY COMMISSIONERS:					
G.	ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE: 3. Modification No. 7 (Trade Bid Package Set 6, and Change Orders No. 010, 011) to Contract No. 9048A - Design-Build Services for Terminal 3 East Improvements  Hensel Phelps Construction Company \$51,936,332						

Calendar, January 14, 2014, Page 4

Resolution approving Modification No. 7 (Trade Bid Package Set 6, and Change Orders No. 010 and 011) to Contract 9048A, Design-Build Services for Terminal 3 East Improvements, with Hensel Phelps Construction Co. in an amount of \$51,936,332 for a new total contract amount of \$101,729,889.

# 4. Modification No. 1 to Contract No. 8594A Boarding Area 'A' 400 Hertz System Infrastructure Improvements Schembri Construction Co., Inc. \$1,153,225

Resolution approving Modification No. 1 to Contract 8594A, Boarding Area 'A' 400 Hertz System Infrastructure Improvements, with Schembri Construction Co., Inc., in an amount not-to-exceed \$1,153,225, and a contract time extension of 120 calendar days.

# 5. Award of Contract No. 9242 - SAFE Identity Management System Software Upgrade, Maintenance and Support Agreement Quantum Secure, Inc. \$1,165,720

Resolution awarding Contract No. 9242, SAFE Identity Management System Software Upgrade, Maintenance, and Support Agreement to Quantum Secure, Inc., in an amount not to exceed \$1,165,720 for a period of three (3) years effective February 10, 2014 - February 9, 2017.

#### H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

# 6. Award of Contract No. 9367 - Residential Airport Noise Insulation Construction G&G Specialty Contractors, Inc. \$839.772

Resolution awarding Contract No. 9367, Residential Airport Noise Insulation Construction to the responsible bidder with the lowest responsive bid, G&G Specialty Contractors, Inc., in an amount of \$839,772, and a corresponding contingency of \$125,966 for Type 1 Modifications.

# 7. Modification No. 1 to Smith, Dawson & Andrews Contract No. 8955 to Provide Federal Legislative Advocacy \$400,000

Resolution approving Modification No. 1 to the Airport's Federal Legislative Advocacy contract with Smith, Dawson & Andrews to add \$400,000 through June, 2015.

# 8. Modification No. 1 and Exercise of the First Option to Contract No. 8911 with Edelstein, Gilbert, Robson & Smith to Provide State Legislative Advocacy \$230,000 through June 2016

Resolution approving Modification No. 1 and the exercise of the first option to the State Legislative Advocacy Contract with Edelstein, Gilbert, Robson & Smith to add \$230,000 and extend the contract through June 2016.

# 9. <u>Authorization to Issue a Request for Proposals for Contract No. 50001,</u> Safety and Health Assessment

Resolution authorizing staff to issue a Request for Proposals for Contract No. 50001, for a safety and health assessment, and authorizing staff to enter into negotiations with the highest ranked proposer.

# 10. Rescission of Resolution No. 13-0244 Adopted on December 3, 2013, Modifying the General Airport Security Services Contract with HSS, Inc.

Resolution rescinding Resolution No. 13-0244 adopted by the Commission on December 3, 2013, which increased the scope of work and adding funds to Contract No. 9240, General Airport Security Services with HSS, Inc.

# 11. <u>Modification No. 1 of Federal Aviation Administration Memorandum of Understanding No. DTFAWA-13-A-80006</u>

Resolution modifying the Federal Aviation Administration Memorandum of Understanding No. DTFAWA-13-A-80006 by changing the completion date of the Automatic Dependent Surveillance-Broadcast (ADS-B) Radio Station installation in Terminal 2.

## I. NEW BUSINESS:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone and submit it to the Commission Secretary.

#### J. CORRESPONDENCE:

## K. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

#### L. ADJOURNMENT: